

**Consent to Perform Criminal History and Social Security  
Background Check  
The Chapel Evangelical Free Church**

\_\_\_\_\_  
Print legal name including middle initial, if any

\_\_\_\_\_  
Maiden or other last names you have used

\_\_\_\_\_  
Current residence address: # and street

\_\_\_\_\_  
city zip

\_\_\_\_\_  
County of residence

\_\_\_\_\_  
Date of birth

\_\_\_\_\_  
Social Security Number

Circle one: Male/Female

**Have you at any time ever:**

I hereby request and authorize the release of any information which pertains to any record of convictions contained in law enforcement files or in any criminal file maintained on me whether local, state, or national.

Been arrested for any reason?  Yes  No

Been convicted of, or pleaded guilty or no contest to, any crime?  Yes  No

Engaged in, or been accused of, any child molestation, exploitation, or abuse?  Yes  No

I hereby release local, state and national law enforcement agencies from any and all liability resulting from such disclosure.

I acknowledge and agree that The Chapel may engage the services of Lexisnexis, <http://www.lexisnexis.com>, (281-601-6355) to perform the background investigations.

I have read The Chapel Children's Ministry Child Protection Policies on the reverse side and agree to abide by them and to protect the health and safety of the children or youth assigned to my care or supervision at all times.

I understand that only Chapel Children's/Youth Ministry staff will complete this background check and have access to this information.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
date

This is not required for your background check, but helps us immensely in communicating with you. Please give us your:

E-mail Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

## **Children's Ministry Child Protection Policies The Chapel Evangelical Free Church**

1. Volunteers will be asked to submit information for a Multi-State Criminal and National Sex Offender Search and Motor Vehicle Report through contracted services to The Chapel through LexisNexis screening company.
2. Classes will be staffed by two adult volunteers at all times.
3. All classroom doors will have glass panels for surveillance.
4. All volunteers should expect the staff supervisor to visit their classroom at any time.
5. Supervisors for each hour will carry their cell phone.
6. Supervisors for each hour will monitor hallways and be available for emergencies and/or support.
7. Bathrooms will be monitored by the Connections Ministry during both Sunday services.
8. Specific bathroom procedures will be followed by preschool classes depending on whether the bathroom is inside or outside the classroom.
9. Outside entrances near children's classes will be monitored during Sunday morning.
10. Teachers and the congregation will be trained in fire/tornado/threat procedures.
11. The Chapel has written procedures for dealing with incidents of child abuse. These have been approved by the elder board and are available upon request.
12. Children's Ministry volunteers will be asked to sign a covenant for a year of ministry.
13. We honor the example of a married couple serving together. Therefore parents *may* serve together in a Children's Ministry class at The Chapel.
14. Teens in ministry with preschool children will be trained and will serve with two adults at all times. They will serve in a "helping hands" capacity, not leadership. Their responsibilities will *not* include changing diapers, discipline, or taking children to the bathroom.
15. Pictures will not be posted on social media without prior written parental consent.

(Revised Aug 2016)